

24 MAY 1988

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MEMORANDUM FOR: Deputy Director for Intelligence  
Chief, Arms Control Intelligence Staff

VIA: Deputy Director for Administration

FROM: John M. Ray  
Director of Logistics

SUBJECT: Transportation for ACIS

REFERENCE: Memo for Multiple Addressees from C/ACIS,  
dated 10 May 1988, Subject: Transportation  
(ACIS 359/88)

1. Reference memorandum was assigned to me for a response. There are several possible options to meet the Arms Control Intelligence Staff (ACIS) transportation requirements.

2. Two of the options, sharing the assigned DI drivers and hiring a "person Friday" to drive, require internal DI personnel action and do not affect Office of Logistics resources. Regarding sharing the DI drivers, we have conducted an informal survey which indicates that one of the two assigned DI drivers is often available to provide service for other DI components. I defer to the DDI to determine the viability of these options.

3. A third option, establishing a priority queue at the motorpool, is not possible from ACIS' scheduling standpoint. ACIS requirements are often on short notice. The guaranteed, reliable transportation that ACIS seeks is possible only with advance scheduling since the service is used heavily by other senior Agency officials. Among senior officers, service is provided on a first-come, first-served basis. Without advance notification there is no guarantee that a driver will be available on short notice.

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OL 10176-88



SUBJECT: Transportation for ACIS

4. The fourth option, assigning a dedicated ACIS driver, is viable if ACIS transfers a chauffeur position to the Office of Logistics and makes funds available to purchase a dedicated car. If ACIS would like to pursue this, the Office of Logistics will recruit against the vacancy and provide guidance in procuring a vehicle.

5. Please feel free to contact me if you have any questions or would like to discuss the matter further.

John M. Ray

OL/FMD [redacted] (23 MAY 88)  
Rewritten:JMRAY:mgk [redacted] (24 MAY 88)

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ACIS - 359/88  
10 May 1988



MEMORANDUM FOR: Deputy Director for Administration  
Deputy Director for Intelligence

FROM:

Chief, Arms Control Intelligence Staff

SUBJECT: Transportation

1. This is a request for your assistance in resolving a long-festering issue concerning transport for ACIS officers.

2. My patience came to an end with the latest incident a few weeks ago. I could not get a car or taxi to go to the State Department for a meeting

This is only one of the increasing number of times recently that we have been unable to secure transportation despite requests the day before or early morning the day the car was needed.

3. We have been going through channels for two years seeking relief so we can meet our commitments to represent the DCI at numerous meetings downtown. We have made clear in several memos the time wasted using the shuttle bus and noted the cost, security and safety hazards associated with taxi travel. We use the shuttle buses as we can but, they can't get us to our appointed rounds without great time loss or a missed appointment. Each taxi trip wastes 15-30 minutes coming and going to the visitors center. In one quarter last year, DC/ACIS rang up \$900.00 taxi fares and this year ACIS has tallied \$918.00 in fares. Moreover, the conditions of the cabs, driving habits of the drivers, and the alien background of many drivers leave us vulnerable to security problems.

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4. We need help now--not later. I can offer four possible solutions

- Assign a dedicated driver or an Allied driver for ACIS;
- Let us take aboard someone to act as our "person-Friday";
- Establish a priority for us in the motorpool que; or
- Share one of the dedicated drivers.

5. I would be pleased to discuss this matter with you.

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